

Yarkhill Parish Council

YARKHILL PARISH COUNCIL

EXTRA ORDINARY MEETING

Yarkhill Village Hall

Thursday 24th April 2025 at 7.30pm

AGENDA

1. Apologies for absence
2. To receive declarations of interest and written requests for dispensations
3. To Approve, sign and adopt minutes of the Parish Council Extra Ordinary Meeting held on 8th April 2025.
4. To Approve and Adopt Action Plan to fulfil recommendations from the External Auditor.
5. To Approve and Adopt Financial Regulations as presented.
6. To Approve appointment of Internal Auditor and Letter of Appointment.
7. To approve and sign salary cheque for Parish Clerk £358.69
HMRC £ 64.60



Please note: Relevant financial information will be distributed to Parish Councillors before the meeting. Any questions on any aspect of these must be raised directly with the Clerk in good time prior to the meeting in order to fine tune the figures and allow accurate responses to be given on the day. Questions not raised beforehand may not be answered, but deferred until the following meeting in the interests of time and upholding the Code of Conduct.

Please note: This meeting is recorded by the Parish Clerk to ensure accuracy of minutes. It may also be recorded by other persons present and we would ask that as a matter of courtesy such persons express their intention to record by way of an email to the Parish Clerk 24hrs prior to the meeting so that the public can be informed of their intention.

Please Note: Disruptive behaviour will no longer be tolerated at any Yarkhill Parish Council Meeting and any persons causing such disruption will be asked to leave in accordance with our Standing Orders, Section 2.