



Yarkhill Parish Council

To all Members of the Council

You are hereby summoned to attend the **Meeting of the Full Council** to be held on **Thursday 4th June 2026 at 7.00pm** at Yarkhill Village Hall, Yarkhill, Herefordshire, HR1 3ST to transact the business set out below.

Signed

Michael Greenfield
Clerk

1.	Apologies, Declarations of Interest and Requests for Dispensation a) To receive apologies for absence b) To approve reasons for absence
2.	To confirm and sign the minutes of the meeting held on <u>7 May 2026</u>
3.	To consider and agree applications for co-option to fill a vacancy on the Council
4.	To elect a Vice-Chairman of the Council for the Municipal Year 2026 - 2027
5.	To receive questions from members of the public in attendance Note: Each speaker will be limited to a maximum of three minutes , with a total public participation period not exceeding 15 minutes , at the discretion of the Chair.
6.	To receive brief reports from parish representatives and the Ward Councillor
7.	Clerk's Report – a) to receive a verbal report for information only b) to note correspondence received
8.	Financial matters a) To consider and agree accounts for payment, as per the payment schedule b) To note payments made since the last meeting

	c) To note receipts since the last meeting d) To receive and consider the Annual Internal Audit Report for the year ending 31 March 2026. e) To consider and approve the Fixed Asset Register to 31 March 2026 f) To receive and consider the Explanation of Variances for the year ended 31 March 2026 g) To consider and approve Section 1 – Annual Governance Statement of the AGAR for the year ending 31 March 2026 and authorise the Chairman and Clerk/RFO to sign accordingly. h) To consider and approve Section 2 – Accounting Statements of the AGAR for the year ending 31 March 2026 and authorise the Chairman and Clerk/RFO to sign accordingly. i) To consider and approve the Certificate of Exemption for the year ending 31 March 2026 j) To authorise the Clerk/RFO to submit the Certificate of Exemption to the external auditor k) To approve the dates for the exercise of public rights under the Accounts and Audit Regulations 2015 and authorise publication of the statutory notices and supporting documents l) To consider and approve the Monthly Bank Reconciliation to 30 April 2026
9.	Planning Matters a) To consider response to the following planning applications Application Portal for Yarkhill Parish None received. b) To note planning decisions None received.
10.	To receive updates from Working Groups & Tree/Pond Officer (Volunteer) a) Finance Working Group b) Planning Working Group c) Tree/Pond Officer (Volunteer) d) Lengthsman and Drainage Scheme
11.	To consider and agree website and media developments
12.	Date, time and venue of next meeting Thursday 2 July 2026, 7.00pm, at Yarkhill Village Hall, Yarkhill, Herefordshire, HR1 3ST
13.	To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from Agenda

	Item 13 due to the confidential nature of the business to be transacted.
14.	To consider and agree a response to the Information Commissioner's Correspondence dated 11 May 2026
15.	To consider and decide on confidential staffing matters

Issued on 29.05.2026 by Michael Greenfield, Clerk

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Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.