

YARKHILL PARISH COUNCIL

Councillors are summoned to attend a meeting of the parish council on
Thursday 2nd April 2026 at 19.00 in Yarkhill Village Hall

A G E N D A

1. To consider a resolution to exclude the public from confidential agenda item 2.
2. **Employment Matters:**
 - 2.1 To consider the employment of a new Clerk/RFO and terms of Contract
 - 2.1.1 Employment commencement date.
 - 2.1.2 Core hours per week + additional project hours.
 - 2.1.3 Salary scale.
3. To receive apologies for absence.
4. To receive declarations of interest and written dispensation requests.
5. To co-opt a local resident to fill a parish council vacancy.
6. To consider minutes of a parish council meeting held on 26th February.
7. **Finance:**
 - 7.1 To note the Bank balance.
 - 7.2 Audit 2024/5 ... to consider:
 - 7.2.1 Internal Audit Report.
 - 7.2.2 Governance Statement.
 - 7.2.3 Statement of Accounts.
 - 7.2.4 Dates for exercise of public rights.
 - 7.3 To consider outstanding payments, including:
 - 7.3.1 Hall hire £18.00.
 - 7.3.2 HALC Internal Audit £275 and two meeting covers @ £275 each ... Total £825 + VAT.
8. **Lengthsman**
 - 8.1 Invoice for General Lengthsman Duties ... March 2026 £620 + VAT.
 - 8.2 Drainage Grants from Herefordshire Council
 - 8.2.1 Invoice for work undertaken by Lengthsman ... £3,000.00 + VAT.
 - 8.2.2 To receive an update on grant claim for works undertaken during 2025/26.
 - 8.2.3 To consider applying for a drainage grant during financial year 2026/27.
 - 8.3 To note Locality Steward tour.
9. **Open Session**
 - 9.1 To receive a brief verbal report from Ward Councillor Jonathan Lester.
 - 9.2 To receive views of residents on parish matters.
10. **Devolution ... To consider lobbying MP on new neighbourhood governance issues.**

11. To consider setting up Working Groups:

- 11.1 Finance Working Group.
- 11.2 Planning Working Group.

12. Footpaths ... To consider applying for a public rights of way (PROW) grant for 2026/7.

13. Tree/Pond Officer ... To receive a report and consider action.

14. New Parish Website and .gov email addresses for councillors

- 14.1 To note that the new Clerk will be populating the website with relevant documents.
- 14.2 To consider name format for councillor .gov email addresses.

15. To raise matters for next meeting – no discussion:

- 15.1 Commencement of policy adoption: Standing Orders, Financial Regulations, IT Policy.

16. To set a date for the Annual Parish Meeting.

17. To note remaining parish council meeting dates for 2026:

May 7th, June 4th, July 2nd, September 3rd, October 1st and November 5th.

Ian Carr – Chair ... 29th March 2026